



3rd Annual Second Street Arts Festival

EVENT DATE: November 18, 2017



Second Street, the El Morro Events Center - 210 S. Second St. and
ART123 Gallery - 123 W. Coal Ave., Downtown Gallup, NM

FOR gallupARTS USE ONLY:

Date App Received _____ Space # _____
Booth Ck # _____ App #: _____
Approved: _____ Yes _____ No



ARTIST APPLICATION

Name: _____

Business Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Cell: (____) _____

E-Mail Address: _____

CATEGORY OF ENTRY

- | | | |
|-----------------|-------------|--------------|
| Clay | Clothing | Digital Art |
| Drawing/Pastel | Fiber | Glass |
| Jewelry | Leather | Metal |
| Mixed Media 2-D | Music | Print Making |
| Painting | Photography | Wood |
| Sculpture | Watercolor | Food Vendor |
| Other | | |

Artwork description: _____

RELEASE

I HEREBY RELEASE AND FOREVER DISCHARGE gallupArts, their staff, volunteers, all sponsoring organizations, the City of Gallup, and McKinley County from and against any and all liability on account of personal injury or property damage caused by theft, fire, public catastrophe, act of God, or any other cause, to the person or property of the undersigned and/or persons who are assisting, while in possession or under the supervision of gallupArts. I have read and agree to the specific terms and conditions for participating in the gallupArts Festival. I understand there are no refunds or rain checks owing to inclement weather, other natural disaster, personal illness or injury, acts of war or terrorism. I understand that I store my artwork on the Second Street site at my own risk. gallupArts strongly encourages artists to carry appropriate levels of theft, damage and liability insurance to ensure their own and patrons' protection. I hereby consent to the enforcement of all rules and guidelines. This contract cannot be canceled or transferred. gallupArts reserves the right to remove any artist from present and/or future events for breach of written eligibility rules, disruptive behavior and/or violation of the laws of the City of Gallup, McKinley County or the State of New Mexico. I understand that gallupArts reserves the right to make final interpretation of all rules.

Returned Checks: A \$50 fee will be charged for all bank returned checks.

Signature: _____

Date: _____

Make Checks Payable to: _____ Or pay online
gallupArts www.galluparts.org
123 W. Coal Ave. Phone: 505-488-2136
Gallup, NM 87301 treasurer@galluparts.org

FEES AND ADDITIONAL ITEMS:

- \$15.00 Street Booth Fee
- \$20.00 Tent Booth Fee
- \$20.00 Food Vendor Space
- \$25.00 Inside Booth Fee
- \$15.00 Add for Shared Booth (2+ Artists)

\$ _____ TOTAL BOOTH FEES SUBMITTED

Please Note: Artists with large items such as furniture will be automatically assigned tent/street spots depending on space availability.

RULES

- Booth must be manned/staffed during show hours.
- Entry fees and application must be postmarked no later than November 13, 2017.
- All items sold must be hand-crafted. No manufactured items shall be included.
- Artists may not park on Second St., but may temporarily park to unload, then move vehicle to City Parking areas.
- Food vendors are welcome, and must have a current City Food Vendor's Permit to be displayed. A copy of your Food Vendor's Permit must be submitted with Festival Application.
- No refund of booth fees will be made if artist does not appear/attend the festival.
- All artists will be responsible for their own set-up and tear-down, and must provide their own display equipment, a table and 2 chairs are provided for indoor and tent booths.
- An outdoor tent(s) will be provided by gallupArts.
- All artists will be responsible for processing payments from their buyers via cash, check or credit card.

Special Requirements such as electricity, access etc., must be described on back of this form and will be reviewed by gallupArts before acceptance of application.